

<http://www.gloucesterconcordes.ca>  
110 Place D'Orleans, PO Box 49019  
Ottawa, ON K1C 7E4  
(613) 824-3533

## Constitution

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Effective date: 20 February, 1991

### Article 1

This club shall be known as the Gloucester Concordes Speed Skating Club or abbreviated to Concordes where seen fit by its officers.

### Article 2

The object of this club shall be to foster interest in amateur speed skating in the Gloucester/ Cumberland area.

### Article 3

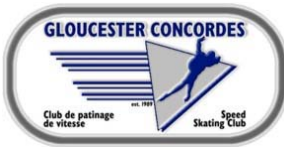
- 1) Membership in this club is available to any individual or honorary group interested in assisting the promotion of the sport of speed skating. Individual membership will be divided into two classes, namely:
  - a. Skating members; and
  - b. Associate members.

Honorary membership is available to those groups wishing to provide financial assistance to the Club without necessary involvement in the administration of the Club.

- 2) Skating members and Associate members must be paid up members of O.S.S.A., through the Gloucester Concordes Speed Skating Club.

### Article 4

- A) Executive Committee: This Committee shall consist of the Past President, President, Vice-President, Treasurer, Secretary, Registrar, Skater's Representative and four Directors (members-at-large), six (6) of whom shall form a quorum. They shall be empowered to take all necessary action not contrary to the Constitution.
- B) The Executive Committee may appoint working committees of one or more members to assist as the Executive Committee may deem necessary.
- C) The election of the Executive Committee will be held at the Annual Meeting of the Club. Their term of office will be for a period of one year and they shall hold office until their successors are elected.



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## **Article 5**

Voting privileges for the election of the Executive Committee are extended to the following:

- A) Skating members, juvenile and up.
- B) Associate members, and
- C) One parent of a skating member under the age of 16 years provided neither parent is an Associate member.

## **Article 6**

### **Finance**

- A) Annual Club dues of Skating members and Associate members shall be set by the Executive Committee. The dues may be adjusted from year to year as deemed necessary by the Committee for the well being of the Club and will include the fees paid to O.S.S.A. and C.A.S.S.A.
- B) In the event that the Gloucester Concordes Speed Skating Club becomes inactive, and funds will be turned over of O.S.S.A. at the discretion of the Executive Committee; equipment to remain the property of the City of Gloucester.
- C) The Executive Committee will have the power to raise funds for the operation of the Club as they may see fit and Keeping in mind good business practice.
- D) The receipt from all dues and all other sources shall be kept in a bank account in a chartered bank in the name of the Gloucester Concordes Speed Skating Club and any two (2) of the President, Treasurer and/or Secretary is hereby authorized to negotiate deposits and/or withdrawals for Club transactions.
- E) No part of the income of the organization, whether current or accumulated, may be available for the personal benefit of any proprietor, member or shareholder of the organization.

## **Article 7**

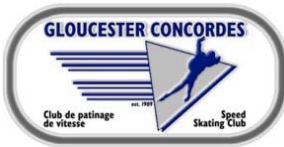
This Constitution and By-Laws can be amended by a two-thirds majority vote of the eligible voting members at an Annual Meeting or a Special Meeting. All amendments must be submitted in writing fourteen (14) days before the Meeting. Any part of the proposed amendments may be voted on separately at the discretion of the Chairman.

## **Article 8**

The Gloucester Concordes Speed Skating Club will abide by the Constitution and By-Laws of O.S.S.A. and C.A.S.S.A. in respect to its affiliation with these organizations.

## **Article 9**

The Annual Meeting of the Club will be held each year at least three weeks before the Annual Meeting of the Ontario Amateur Speed Skating Association.



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## By-Laws

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### Section 1

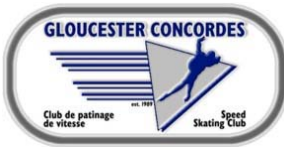
#### Duties of Officers

- 1) The President of the Club, or in his/her absence, the Vice-President, shall authorize the calling of all Meetings of the Executive Committee and exercise the usual functions of the Presiding Officer.
- 2) The Secretary of this Association shall keep a record of the Minutes of the Meetings of the Association and Executive Committee, and conduct all correspondence.
- 3) The Treasurer shall keep the accounts of this Association, receive all dues and money and pay bills approved by the President, and keep proper vouchers. He shall provide an up-to-date statement of the financial condition of this Club at the Annual Meeting with copies circulated to all members at the Meeting.
- 4) Members-at-Large shall chair committees when deemed necessary by the Executive Committee.
- 5) The Registrar shall look after Club registrations as well as those with O.S.S.A. and C.A.S.S.A.

### Section 2

#### Executive Committee

- 1) The Executive Committee shall have the power and control of all property, effects and assets of the Association. It shall enforce the Constitution and By-Laws, and make such rules and regulations for the comfort and success of the Club as may be deemed proper.
- 2) Should any vacancy occur in the Executive Committee, all members shall be requested for nominations which will be circulated by the Club and voted on at a General Meeting.
- 3) The Executive Committee shall make or authorize all necessary contracts and purchases, but shall have no power, unless specially authorized to render the Club or any member liable of debt.
- 4) The Executive Committee shall have full power to decide all questions not governed and determined by the Constitution and By-Laws.



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## **Section 3**

### **Meetings**

- 1) The Annual Meeting of this Club shall be called by the President at least three weeks before the Annual Meeting of O.S.S.A.
- 2) At the Annual Meeting, the Executive Committee shall make a report of their activities the previous year, and recommend such measures as they may deem advisable.
- 3) A Special Meeting shall be called at the discretion of the Executive Committee, or whenever the President shall be requested to call one by a written request of three (3) members of the Club setting forth the purpose thereof.
- 4) Fifteen (15) members shall constitute a quorum at all General Meetings of the Club.
- 5) Notices of each Annual Meeting or Special Meeting shall be distributed to every member of the Association.
- 6) Meetings of the Executive Committee shall be called by the Secretary with requested by the President, or any two (2) members of the Executive Committee.
- 7) At all Meetings of the Executive Committee five (5) members shall form a quorum.
- 8) No Proxies shall be voted at any time.

## **Section 4**

### **Order of Business at Meetings**

- 1) The order of business shall be as follows:
  - a. Minutes of the previous Meeting of Annual Meeting
  - b. Business arising therefrom
  - c. Report and Communications
  - d. The election of Officers and Executive Committee
  - e. New Business

## **Section 5**

### **Prejudicial Conduct**

Any member whose conduct shall be pronounced by a vote of one-fourth (1/4) of the Executive Committee to have endangered or to be likely to endanger the welfare, interest, or character of this Club, may be suspended and required to forfeit his/her Membership in the Club.