

**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

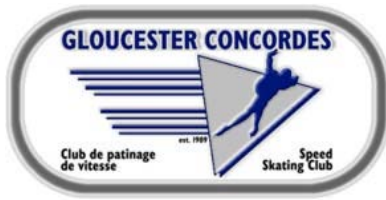
May 14, 2018, 19:00

Hall C, Bob MacQuarrie Complex, Orléans

Attendance: Heidi Hickey (HH), Doug Durham (DD), Ad Adibi (AA), Mike Rivet (MR), Christina Patterson (CP), Matt Reeves (MRe), Corey Hickey (CH), Phil Bergeron (PB), Christiane Tremblay (CT) [acting as secretary].

Regrets: Neil Monkman (NM), Janique Gagnon (JG), Dean Hoisak (DH), Joanne Michaud (JM).

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>Meeting called to order by HH. The agenda was adopted with the following additions of item 4(D) – Coaching at Mont St. Marie and Coach Psychologist. Club Constitution to be discussed at item 5 as well. Proposed by MRe, seconded by MR.</p>	Motion carried
2	<p><u>Approval of the Minutes of Previous Executive Meetings</u></p> <p>The minutes of the last meeting were adopted as written. Proposed by MR, seconded by HH.</p>	Motion carried
3	<p><u>Correspondence</u></p> <ol style="list-style-type: none"> 1. Ice allocation – NM to speak to this topic but he is absent. Requests have been submitted to the city, but nothing heard yet, deferred to next meeting – trying to get earlier start due to provincials and Manley rink under construction. 2. FlipGive – defer to the next meeting, to be discussed in detail when NM is present. Similar program than Fundsript (to which we already have an account). MR has experience with “grocery card” (no membership, parents email how much they want to purchase, cards get purchased and delivered at the practices, good for most grocery chains, a % of the card purchase comes to the club). MR to look into further and discuss at the next meeting. CT offering to assist with distribution. 3. NextGen: Old SETH program. MR will be one of the coaches, for 11yo girls and 12yo boys. Extra training and high cost. OSSA sent invites. 4. Oakville fundraising – NTR. 5. Brewer Oval take down – Went well, done with Pacers, good GCSSC representation. 6. Daquin Open House – AA went, waiting for a list of pricing for the goods. AA will move forward with club gear quote from them. Someone received quote from Apogee (take orders in August/pricy). PB to check with contacts from Montreal club (Houle sports). MRe to look into local business and good price. 	
4	<p><u>Old Business</u></p> <p>A. <u>Business arising from last executive meeting:</u></p> <ul style="list-style-type: none"> o <u>Podium Intact Grant</u> – The application was submitted but we have not heard anything yet. <p>B. <u>Financial:</u> Some discrepancies for registration deadlines/amount. AA to go through and ensure correct amount was charged to each member. Discussions took place on how to break up the fees to make it easier for AA to do the calculations/differences. Hoping to fix the issues with GoalLine by next month. Discrepancies mostly with GoalLine amount owing and what his calculations/collections are. OSSA claims we owe them money due to this</p>	



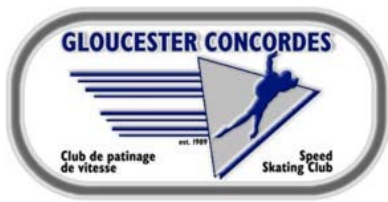
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difference (~6k...^). Need to investigate who was missed to make up the difference (Friday am?) Coaching staff confirmed attendance at Fri am sessions. We received an amount of \$4700 from Canada East. We need to increase the price for our out of province skaters d/t insurance). E-Transfers – issued with it, removed from the website. We have a surplus, MR will be paid from this amount. We received a 2nd OSSA invoice (first one already paid). The board feels they need to be extra vigilant with OSSA bills/charges. **BANKING:** AA informed the board that we need to change the signing authority from 2 signatures to 1. AA has not been able to get the bank statements (online or paper copy). HH suggested that every executive member should have access to bank statements. HH needs to be put on the banking signature list and NM removed. AA to call and make these changes. HH requested to be copied on all financial correspondence by the end of the week.

- C. Registrar: Club wear to be deferred. MRe and CT to call Houle Sports for price list and catalogue.
- D. Coaching: Ice requests have been submitted, no change to the schedule predicted – same number of hours but times may vary d/t ice availability. Mention of August skating for groups 3 & 4, not at BMQC but at Sensplex. There is public speed skating at the Tom Brown arena (no mats) on Wednesdays, 2000-2100hrs. Should there be a coaching presence?
- E. Equipment: DH has been in contact with II Peloton, ZT Sports, and Nagano Skates to enquire about skates/blades purchases for the club. Jean Hurtubise has also been in contact with Van Horne skates – more to follow on this issue. DH is in the process of putting a “tool case” that would contain a club jig with extra equipment that would be made available to our skaters during the season (practices/competitions). **Mont Ste.Marie Camp** – cost increased to \$300 (Thur, Fri, Sat, Sun) for meals, accommodations, and training. Anticipated revenue is \$3600 after expenses. Camp by invitation only, goal is to have 1.5 coach to athlete ratio. **Sport Psychologist** – Darcy Santor has a link with the UofO Psych department (graduating students), receiving credit for hours (mental performance consultants). They would offer 1st session with coaches to ensure everyone is giving the same message to the kids; 2nd session would be with athletes and parents. There would not be any cost. It would be offered to Groups 3 & 4 skaters (several members suggested it should be opened to parents of Group 2 skaters). Joe (the consultant) will be doing sessions at Mont Ste.Marie Camp. **Added topic** – CP requested that all coaches, executive board members and anyone with direct contact with a child in our club have a criminal records check done. Board generally in agreement. DD/HH mentioned there will be a letter going out via email to ensure that the records check didn't cost anything to GCSSC members.
- F. Equipment: Gavin working on a quote for boots and blades. There are certain sizes that need to be purchased. A full inventory needs to be done – can we go to an electronic inventory? This may allow to add a section for quality...A discussion on summer rental fee of \$50 took place – is Dean the contact person for summer rentals? What about a fitting session?
- G. Fundraising/Marketing/Advertising: See above discussion on Grocery Card Program (Fundscript).

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New Business



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	<p>A. <u>Constitution</u> – Last revision was done in 1991. HH would like to have this done.</p> <p>B. <u>Meeting schedule</u> – HH to send a survey to see about the most convenient dates but the time should be changed to 1845hrs. It was suggested to no longer have the meetings on skate nights.</p> <p>C. <u>Room rental</u> – At BMRC rental not in books, apparently, the Orleans/Cumberland Resource Center offers free rooms to non-profit organisations. CP to look into this.</p>	
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned. Motioned by DD.</p> <p>Next meeting will be scheduled after the new members of the board have been contacted.</p>	<p>Motion carried</p>