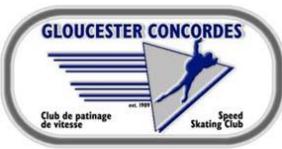


**MINUTES FROM THE EXECUTIVE MEETING  
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

**October 15, 2014, 18:30  
Centre Récréatif Bob MacQuarrie, Orléans**

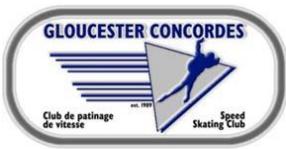
Attendance: Laurel Rockwell (LR), Jean Hurtubise (JH), Michel Trottier (MT), Janique Gagnon (JG), Neil Monkman (NM), Joanne Michaud (JM), Dean Hoisak (DH), Stu Joliffe (SJ), Doug Durham (DD), Teresa McGarry (TM)  
 Regrets: Mike Rivet (MR)

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION BY:</b>
<b>1</b>	<p><b><u>Approval of Agenda</u></b></p> <p>LR called the meeting to order at 18h50.</p> <p>Motion by MT; seconded by DD.</p>	Motion carried
<b>2</b>	<p><b><u>Minutes of Previous Executive Meeting</u></b></p> <p>The minutes of the last executive meeting were approved with the following changes:</p> <p>a) Old Business, Item C – Financial Update: change to "NM suggests that a maximum amount of \$150 could be initially calculated..." instead of "...amount of \$200 could..."</p> <p>Motion by NM; seconded by JM.</p>	Motion carried
<b>3</b>	<p><b><u>Correspondence</u></b></p> <p>A. On the website, there is a section titled "Contact" where parents can leave a message for the club. Some messages from August and September were not answered, as no specific email (for a member of the Executive) would be linked to it. MT found out by chance that this feature existed. We have to decide how this will be handled. The board decided to remove this contact page and instead link the contact information already in place for the appropriate members of the Executive.</p> <p>B. LR received a Memorandum of Understanding (MoU) from OSSA. She added that this is new. Accordingly, JH suggests that NM review the document and report back to the board with the description of this MoU and what it means for the club. Before the end of the meeting, NM reports that the MoU needs to be signed for insurance purposes – it will be valid for a period of 1 year. NM motions to sign the document; seconded by DD.</p>	<p>MT</p> <p>NM</p> <p>Motion carried</p>
<b>4</b>	<p><b><u>Old Business</u></b></p> <p>A. <u>Registrar - update</u>: JM tells the board that we now have 92 skaters (including out-of-province and inter-club). She thinks some registrations may not been processed yet – JH will also check with Lisa Kluge. LR indicates to JM that Group 1 skaters should be registered with OSSA under the heading 'trial' – which requires a \$10 fee. JH asked if these skaters are allowed to skate in the Regional Meets since they only paid a 'trial' fee. LR needs to verify this with OSSA. She will enquire if they can compete with the \$10 – if not, she will ask if the club can instead host a Mini-Meet within our Regional Meet, which would allow them to compete (and not require their race times to be sent to OSSA.) LR also suggests that the club pay the difference (\$80) for those skaters who want to compete in the Regional Meet, if OSSA reply that they have to pay the full fees. During this discussion, NM found the definitions of the various categories of membership within OSSA and the "Introductory" membership (\$10) only cover 10 sessions of skating (up from 8 sessions last year.) There appears to be confusion with the various categories existing within OSSA, which means that some skaters who thought they would be able to compete, may not have been registered in the correct category (Recreational vs. Competitive). In the end, NM found a "Special Event" category within SSC, which would accommodate the needs of Group 1 skaters.</p> <p>B. <u>Financial – update</u>: DD informs the board that ~\$72k is in our account as of today. This does not include the last invoice for ice. Cheques need to be made for the upcoming meets</p>	<p>JH</p> <p>LR</p>



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	<p>(GCSSC and Cambridge). In regards to the transfer to the Scotiabank, there has not been any progress yet – awaiting letter and proposal from contact at the Scotiabank which should be soon. DD will continue to pursue for the next meeting.</p> <p>C. <u>Coaching - update</u>: MR not present for the meeting. MR has put a schedule to indicate which coach will be at which sessions. Coaches are spread thinly – we need more coaches. Invitation might be sent to OSSA to see if extra coaches can join the club. A few parents have joined to help on Wednesday nights. NM questioning if MR will be here once the long track oval will open in January – this issue will need to be addressed. In addition, DD enquires that our coaching model does not include Friday morning sessions – does this need to be revisited. LR states that this would be appropriate as we want to be fair in our dealings with coaches. DD will check with Clare in order to clarify the cost.</p> <p>D. <u>Equipment - update</u>: JH was looking at getting more clap blades – asking the board if \$2k can be released in order to buy more clap blades. Some of our current blades need to be replaced. LR is questioning if this purchase would be appropriate since our numbers are going down – can we recuperate these moneys with the rental fee. NM suggests that ~8yrs would be needed to do so. The board feels that we could bring our numbers to a total of 10 pairs of blades. Motion to allow JH to get the number of pairs of clap blades to bring our inventory to a functional number of 10 pairs. Proposed by NM, seconded by DH. Kevin Frost has some blades to sell (17”) and the board decides to offer him \$100. The dots and starting lines need to be redone – JH will be sending an email to get some volunteers. JH also informs the board that LR and himself have been invited to a meeting for the oval.</p> <p>E. <u>Website</u>: MT got information about Online registration/payment. MT reports that there are two types – actual payment online (costly) and registration online with payment in person. MT send requests to four different providers – only two responded. One appears to be what we are looking for: Goalline – would charge us \$300-\$400/year for online registration and payments would be done in person. This would create a database and thus, would save us some time in that regards. Advantage for the members would be that the first year, they populate the form and the following years, they would already be in our database. Motion to move forward with Goalline and demo proposed by JM; seconded by DD.</p> <p>F. <u>Fundraising / Marketing/ Advertising</u>: Deferred. DD mentions to the Board that in the August 2014 Ottawa SportsPage, we had an ad for the club.</p> <p>G. <u>Policies</u>: NM presents to the board the forms that need to be submitted to Industry Canada. The board agrees with the information gathered on the forms and gives the go-ahead to NM to submit after obtaining LR’s signature.</p>	<p>DD</p> <p>DD</p> <p>JH Motion carried</p> <p>JH, LR</p> <p>MT Motion carried</p> <p>NM, LR</p>
<p><b>5</b></p>	<p><b><u>New Business</u></b></p> <p>A. <u>Ice fees – Richcraft Sensplex East</u>: JH started a discussion about the fees that should be charged to the skaters participating on Friday mornings skate at the Richcraft Sensplex East. Discussion ensued about the possibility of a “Pay as you Go/Drop in” fee but it was felt that this might not encourage skaters to commit to the practice. DD also suggested that whatever the decision will be, it should be on a trial basis until December 2014 to evaluate. The board agreed. In the end, there was no final decision made.</p> <p>B. <u>Regional Meet</u>: LR informs the board that electronic timing will be tried during our Regional meet next month. This is being done provincially and one company has been chosen. The cost ranges between \$300/one day competition and \$400/2-day competition. The skaters are provided with a chip that needs to be put on both skates. A photofinish will also be provided, as well as a database. Manual timing will be used as back-up to test this new format. LR asks the board to release funds in order to pay for this electronic</p>	<p>Motion carried</p>



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	timing format. Motion by DH to provide the funds; seconded by MT.	
<b>6</b>	<b><u>Adjournment</u></b> Meeting adjourned at 20h45. Motion by DD; seconded by MT. Next meeting is scheduled for Wednesday 19 November 2014 at 1830hrs at Bob MacQuarrie Complex, Hall C.	Motion carried.