



**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

**September 16, 2015, 18:30
Hall C, Centre Récréatif Bob MacQuarrie, Orléans**

Attendance: Neil Monkman (NM), Laurel Rockwell (LR), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Dean Hoisak (DH), Mike Rivet (MR), Kathy Matthews (KM), Michel Trottier (MT), Laura-Lee Balkwill (LLB), Joanne Michaud (JM),

Regrets: Stu Jolliffe (SJ), Lisa Kluge (LK), Kevin Cooke (KC), Bob Blondin (BB)

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>NM called the meeting to order at 18h50. The agenda was approved with the following change: Under coaching – add the item “Number of skaters on ice”.</p> <p>Motion by LLB; seconded by LR.</p>	Motion carried
2	<p><u>Minutes of Previous Executive Meeting</u></p> <p>The minutes of the last executive meeting were approved as written.</p> <p>Motion by DD; seconded by DH.</p>	Motion carried
3	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • JG received links for Trillium Foundation; forwarded to JH. • Contract signed with Sensplex East for Friday morning ice until Christmas. LR forwarded copy of contract to JG. A copy should also be sent to DD for payments. • Received a copy of the draft OSSA Strategic Plan 2015-2019 – waiting for comments from Executive. JG sent some comments already. NM has done a preliminary reading – will read again and prepare comments to be sent. • Request from Kevin Frost to pay registration fees for OSSA. Was discussed and approved in another meeting. 	NM
4	<p><u>Old Business</u></p> <p>A. <u>Attendance – OSSA 2015 Conference and Officials Symposium</u>: NM will attend President’s meeting on Saturday. As for the coaching symposium, JG and Marion Chase have chosen to register for the second day of training, as it appears to be more useful information that can be share with the club.</p> <p>B. <u>Trillium Grant application presentation</u>: Links received from MF Lalonde team via email after JG contacted them. Forwarded to JH, and LLB (from JH). Previous grant application done in Mar 6/08 – copy of paper application given to LLB. JH/LLB/KM to meet in the future to prepare a new grant proposal for December 1/15.</p> <p>C. <u>Fundraising / Marketing/ Advertising</u>: KM has printed new ‘Sponsors’ Wanted’ sheets. If anyone knows any businesses, please take a copy to distribute. LR suggested having copies done in colour in the future. JH asking MT if this flyer can be posted on our website. There was a suggestion to have Gaven Thule pay for one and advertise his speedskating business. LLB also suggested sending the PDF to the membership.</p> <p>D. <u>Registrar: Review of Registration nights</u> – Positive. ~85 skaters registered: Groups 1A/14, 2/10, 3/12, 4/24, and 5/22. Friday ice – 11 or 12. Interclub – 10. Numbers for Friday ice are still low – Heidi suggested that this opportunity should be better advertised for the rest of the fall. LR asking who should be approached for list of groupings – JM is the lead. JH reports that a discussion took place this week that parents now need to register on the SSC website. It appears there is some confusion on how to proceed. JM informs the executive that for now, nothing needs to be done. Once she has registered everyone with OSSA, parents will then be able to register their kids onto the new SSC site – once registered, <i>NEW</i> SSC numbers will be</p>	<p>NM JG/Marion Chase</p> <p>JH/LLB/KM</p> <p>MT</p>



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	<p>given. Current SSC numbers are valid until December 2015. Discussion on how to get parents to do this – suggestion to have JM and JG available to help new parents do this on consecutive nights. This would need to be advertised in advance. Heidi would like to have a list with contact information available for the coaches in case of Emergency. NM asks that once the groupings are finalized, MT and JM prepare a binder with this information as well as medical information. MT added that he can let coaches know how to access Goal Line website in order to generate cancellation message. Heidi also asks if she can update the first aid kit belonging to the club – the board agrees unanimously to allow her to do this and bring any bills to DD. LLB suggests that a lead should be designated to keep the First Aid kit filled with current supplies.</p> <p>Registration for the Pacers first Regional meet (Oct 3/15) is open with link available on the OSSA website. Cheques to be brought to the office.</p> <p>E. <u>Financial – update</u>: NM asks that JG print a copy of the ice contracts available in the office. DD deposited the first registration cheques yesterday (~44k) – more to be deposited in the upcoming months. DD still needs to discuss with MR (as per last meeting) to find out about the program the Pacers club is using for accounting. This should be brought up to the next meeting and discussed.</p> <p>F. <u>Coaching - update</u>: MR wants the board to discuss groupings – he will joint us later as he is coaching at the time of the meeting. MR had sent a message to the coaches to enquire how to best use ice time. A proposal was put forward to have groups reorganized – Group 1 would remain a true LTSS (1hr/wk); Group 2 would be 2hrs/wk; Group 3 would be 3hrs/wk (1hr Tues/2hrs Wed); Group 4 would be 4hrs/wk (remains the same). Group 2 would then be a little more advanced than just LTSS and gain skills. The executive agrees with this proposal and will support the coaches. Coaches spoke amongst themselves as well to discuss any concerns in regards to the size/skill/number of skaters on the ice at the same time. <i>MR arrived from practice at this time</i> – he added to the earlier conversation that some skaters at the present do not match the ability of the majority of the group but are not advanced enough to move to the following group – coaches feel that some movements/regrouping need to be made in order to keep the skaters interested and growing in skills. This will add a better flow to the club. The executive agrees with this suggestion. Coaches need to look at membership and decide how to regroup the skaters. NM asks MR and the coaches to identify skaters at this time that need to be moved so that parents can be approached soon to see if it is feasible for the child/parents to do this. It is also clear for the executive that any parent/skater requesting to have their child come on nights that 'fit their schedule better' (they signed for 2hrs/wk but cannot come on designated nights) would need to be redirected to the coaches to handle. MR also informs the club that we have a new coach – Ariane Cloutier (who used to coach with us many years ago).</p> <p>G. <u>Equipment - update</u>: Deferred.</p> <p>H. <u>Website</u>: Deferred.</p> <p>I. <u>Policies</u>: Deferred.</p>	<p>JG/JM</p> <p>MT/JM MT</p> <p>Heidi</p> <p>JG</p> <p>DD/MR</p> <p>MR/Coaches</p> <p>MR</p>
<p>5</p>	<p><u>New Business</u></p> <p>A. <u>East Regional Meet #4 on December 13/15</u>: We need to find a Meet Coordinator for this meet. LR added that a committee needs to be put in place for the organization of this meet. LR will be Chief Referee; JG Chief Recorder; LK is willing to help; and Marion Chase also volunteered to help. LR agreed to lead the initial committee meeting, which will take place next week. Lastly, JH just informed the board that the LT meet expected to take place in Lake Placid the weekend of Dec 13/15 would be taking place the following weekend (Dec 18/19).</p>	<p>LR/JG/LK/Marion</p>
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned at 20h45. Motion by DD; seconded by KM.</p> <p>Next meeting scheduled for Wed 21 October 2015 at 18h30 at Bob MacQuarrie Complex, Hall C.</p>	<p>Motion carried</p>



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