

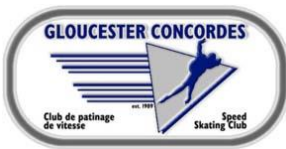
**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

**June 17, 2015, 18:45
Hall C, Centre Récréatif Bob MacQuarrie, Orléans**

Attendance: Neil Monkman (NM), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Stu Jolliffe (SJ), Kathy Matthews (KM), Michel Trottier (MT), Laura-Lee Balkwill (LLB)

Regrets: Laurel Rockwell (LR), Joanne Michaud (JM), Mike Rivet (MR), Lisa Kluge (LK), Dean Hoisak (DH), Kevin Cooke (KC), Bob Blondin (BB)

| ITEM | DISCUSSION | ACTION BY: |
|-------------|--|--|
| 1 | <u>Approval of Agenda</u> NM called the meeting to order at 18h55. The agenda was approved as written. Motion by MT; seconded by DD. | Motion carried |
| 2 | <u>Minutes of Previous Executive Meeting</u> The minutes of the last executive meeting were approved as amended. Motion by DD; seconded by JH. | Motion carried |
| 3 | <u>Correspondence</u> JG informs the executive that the contract for Hall C Rental for season 2015-16 for our Executive Meetings has been drafted. It needs to be reviewed and paid. The following changes are to be made (change July meeting date to 29 Jul 15; add hall rental for registration for dates Aug 20/15 and Aug 25/15 @ 18h00.) Payment will be made with a cheque prepared by DD. | JG |
| 4 | <u>Old Business</u> A. <u>Fundraising / Marketing/ Advertising</u> : The executive discussed the following: <ul style="list-style-type: none"> • <u>Banners</u>: SJ enquired about the cost of having adhesive banners on our mats. He was quoted a cost of \$140 for the full size of the mats. The board brought forward the idea of asking for sponsorship for a cost of \$500 as a one-time fee, until the adhesive is gone. LLB indicated that this type of sponsorship could be asked yearly. KM added that she could get a copy of a letter used by hockey teams; she also reported that this was done on a yearly basis. The board agreed with this idea and will have one banner done with our GCSSC logo as a trial to see its longevity. SJ to contact company. In addition, JH said these banners could serve to cover cuts/tears on the mats, to which the board agreed. • <u>Advertising</u>: LLB can prepare flyers that could be a one-page document either in French or English to be distributed in schools this fall. JG volunteered to translate if required. LLB also suggested advertising in a shopping mall such as Place d'Orleans as well as using boards at Shenkman and MIFO. Newspapers suggested as well were the Express, the Orleans Star, and the Community Calendar on CTV/CBC. LLB also suggested hosting events such as movie night, talent night, concert night, etc. LLB will contact all these possibilities and report at the next executive meeting. • <u>Parenting Magazines</u>: LLB will also enquire about advertising for our club in these magazines. • <u>Murder/Mystery Dinner</u>: The possibility of hosting such a dinner was brought forward. NM said his spouse (Heather Monkman) could look into this event. The Legion was suggested as a possible venue. • <u>YouTube Videos</u>: LLB will look into this. She suggested having videos of Ivania Blondin and Vincent de Haître as they trained with our club. A song/video about the club could also be created. B. <u>Registrar - update</u> : Nothing to report. | SJ LLB/JG LLB LLB NM/HM LLB |



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| | <p>C. <u>OSSA AGM</u>: JG presented a brief summary from the AGM. NM informed the board of the changes to take place with OSSA fees – the family rebate will be eliminated as not permitted by SSC. Quick discussion about OSSA Strategic Planning as well as the presentation from an insurance broker, which suggested that we need to revisit our insurance needs and coverage for the upcoming season. The question of liability at the Sensplex East was also brought up – the board will discuss at the next meeting. JH asked JG to send an email to LR and MR in order to get a copy of the contract with the Sensplex East as well as enquire if skating will continue next season on Friday mornings.</p> <p>D. <u>Financial – update</u>: NM asked if it would be acceptable to the board to add signatures for cheques in order to prevent delays when DD needs signatures. Currently, there are only DD and LR that can sign. LR will be removed and NM added as current President. NM asks if JH could be added as well. The board feels this is appropriate. DD will take the necessary steps for this to be done.</p> <p>E. <u>Coaching - update</u>: There will be a coaching clinic held in Ottawa on Aug 8-9/15. The cost is \$200. It was suggested that some of our coaches participate. NM motions that we send coaches to this course, pending approval by MR. LLB seconds. All in favour.</p> <p>F. <u>Equipment - update</u>: JH informed the board that 5 pairs of ST skates and 2 pairs of LT skates (\$300 – as per last meeting) were purchased. He would like to have an evening to put the blades and boots together and possibly have a ‘rockering’ session as well; however, no dates have been chosen yet.</p> <p>G. <u>Website</u>: MT requests some feedback to finalize the online forms in order to be ready for our registration in August. He will send another message with links and asks that board members reply as soon as possible. A video about Kevin Frost has been added to the website.</p> <p>H. <u>Policies</u>: Deferred as nothing has been heard from Industry Canada. NM will enquire.</p> | <p>JH JG/LR/MR</p> <p>DD</p> <p>NM/MR Motion carried</p> <p>JH</p> <p>Executive</p> <p>NM</p> |
| <p>5</p> | <p><u>New Business</u></p> <p>A. <u>New CHEO Concussion Clinic</u>: JG read an announcement from CHEO stating that a new Concussion Clinic was open and available for our skaters in the event of injuries. The board suggested having a talk with the coaches, getting parents involved, and finding out about physicians signature before the skaters returned to skating. JG will prepare guidelines. LLB came up with a slogan – “Skate Smart, Skate Safe”, which the executive liked very much.</p> <p>B. <u>Ice booking for OSSA 2016 Provincial B Championships</u>: NM reported there were no confirmation as of yet. If the club is chosen to host again, there will be a need for increased communications in order to have a successful meet.</p> <p>C. <u>Registration for 2015-16 season</u>: Dates were chosen (see item 3). Online registration to go ahead.</p> | <p>JG</p> |
| <p>6</p> | <p><u>Adjournment</u></p> <p>Meeting adjourned at 20h40. Motion by LLB; seconded by MT.</p> <p>Next meeting is scheduled for Wednesday 29 July 2015 at 18h30 at Bob MacQuarrie Complex, Hall C.</p> | <p>Motion carried</p> |