



**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

July 29, 2015, 18:45

Hall C, Centre Récréatif Bob MacQuarrie, Orléans

Attendance: Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Stu Jolliffe (SJ), Michel Trottier (MT), Joanne Michaud (JM), Dean Hoisak (DH), Laura-Lee Balkwill (LLB)

Regrets: Neil Monkman (NM), Laurel Rockwell (LR), Mike Rivet (MR), Kathy Matthews (KM), Lisa Kluge (LK), Kevin Cooke (KC), Bob Blondin (BB)

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>JH called the meeting to order at 19h00. The agenda was approved as written.</p> <p>Motion by MT; seconded by DD.</p>	Motion carried
2	<p><u>Minutes of Previous Executive Meeting</u></p> <p>The minutes of the last executive meeting were approved as amended.</p> <p>Motion by JM; seconded by MT.</p>	Motion carried
3	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • JG reports that we now have a credit @ City of Ottawa; this was noticed when she paid for the reservations of the room for executive meetings this year. • NM has contacted JG to add her as a second name for signing of rental contracts with the City of Ottawa. Copies of such contracts will be kept with the secretary as well. 	
4	<p><u>Old Business</u></p> <p>A. <u>Fundraising / Marketing/ Advertising:</u></p> <ul style="list-style-type: none"> ○ LLB contacted different venues to enquire about hosting a kiosque – she found out that there are no ‘community events’ but she will ask about a single table for our club. LLB created the first draft of a pamphlet to be distributed in schools – it was distributed to the Executive for feedback. It was suggested to add a watermark. LLB is asking if an information night would be advisable – the board feels that it would be difficult in terms of time. A blitz could be done on the weekends of Aug 15-16/15 and/or Aug 22-23/15. LLB willing to host a small get-together following the blitz. JG will translate and send to LLB. LLB will be looking to organize an information table @ mid-season, in preparation for Group 1B. SJ suggested doing this at the end of November to provide information and then inviting interested people to attend the Regional Meet #4 and encourage the GCSSC skaters competing. Lastly, JH will confirm with Gavin Thulien to ensure he will be present for registration. ○ SJ had a sample banner with the GCSSC logo as well as the logo of the company producing it. He was able to convince the company to produce it at not cost. A discussion ensued about the cost of a sponsorship. JG suggested preparing a mat for registration nights – indicating that advertising/sponsorship opportunity is available for ‘x’ cost. The board feels that a one-year sponsorship should be offered this year – it was decided that a cost of \$500 would be requested. LLB will be preparing a pamphlet and posters to be used at registration. ○ JH reminded the executive that a fundraising event should be organized in the fall, either in September. JH will be sending an email to NM and LR to ask if there are any developments on that front. LLB can ask KC if a local band would be willing to have a small concert where a dinner could be offered as well. 	<p>LLB JG/LLB</p> <p>JH</p> <p>LLB</p> <p>JH/NM/LR</p>



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	<p>B. <u>Registrar</u>: Registration will take place in Hall C on Thursday Aug 27/15 and Tuesday Sept 1/15, from 18h30 to 20h30. JH asks that the executive comes a little earlier to see if we can come into the room beforehand to facilitate set-up. <u>ONLINE REGISTRATION</u> – MT had a few questions to clarify in order to prepare the online registration forms – dates sessions starts for each group, number of sessions for Groups 1A and 1B. The executive needs to make a final decision on fees for next season. Long discussion on this topic took place – JH needs to get cost of ice and discuss with LR and NM in order to have a final decision on the fees in time for registration.</p> <p>C. <u>Financial – update</u>: DD has nothing to report. JH asks DD to contact MR to get the payment for the summer camp. JH and NM need to go the bank in order to have right of signature for our chequing account.</p> <p>D. <u>Coaching - update</u>: MR is not at the meeting. It is confirmed that the season will start on September 8/15 (Tuesday). JH will email MR and LR to enquire about plans for Friday ice time for this year.</p> <p>E. <u>Equipment - update</u>: Nothing to report.</p> <p>F. <u>Website</u>: See discussion under Registrar.</p> <p>G. <u>Policies</u>: Deferred.</p>	<p>All</p> <p>JH</p> <p>DD/MR JH/NM</p> <p>JH/MR/LR</p>
<p>5</p>	<p><u>New Business</u></p> <p>A. <u>Christmas 2015 skating</u>: Deferred – to be discussed at the next meeting in August.</p> <p>B. <u>East Regional Meet #4 on December 13/15</u>: Deferred to the next meeting.</p> <p>C. <u>Ontario Trillium Foundation Information Session</u>: JG reports there will be an information session about applying for grants. It will take place on August 10/15 in Orleans. She enquires if the board would agree for her to attend. The board agrees. There is no cost associated to this. The board also suggests inviting KM to attend.</p>	<p>JG/KM</p>
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned at 21h40. Motion by DH; seconded by JM.</p> <p>Next meeting is scheduled for Wednesday 19 August 2015 at 18h30 at Bob MacQuarrie Complex, Hall C.</p>	<p>Motion carried</p>