

**MINUTES FROM THE EXECUTIVE MEETING  
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

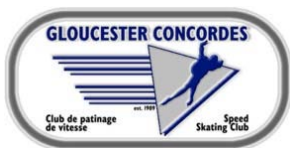
**April 13, 2016, 18:30**

**Hall C, Centre Récréatif Bob MacQuarrie, Orléans**

Attendance: Neil Monkman (NM), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Dean Hoisak (DH), Joanne Michaud (JM), Mike Rivet (MR), Stu Jolliffe (SJ), Michel Trottier (MT), Laura-Lee Balkwill (LLB)

Regrets: Laurel Rockwell (LR), Kathy Matthews (KM), Lisa Kluge (LK)

ITEM	DISCUSSION	ACTION BY:
1	<p><b><u>Approval of Agenda</u></b></p> <p>NM called the meeting to order at 18h50. The agenda was approved with the following additions: 5. New Business – A. OSSA AGM. Motion by MT; seconded by SJ.</p>	Motion carried
2	<p><b><u>Minutes of Previous Executive Meeting</u></b></p> <p>Minutes were approved as read. Motion by JM; seconded by MT</p>	Motion carried
3	<p><b><u>Correspondence</u></b></p> <ul style="list-style-type: none"> <li>All the video requirements for Intact Insurance were sent by NM – we should be receiving the cheque shortly.</li> </ul>	
4	<p><b><u>Old Business</u></b></p> <p>A. <u>Canada East 2017</u>: A meeting was organized last week by Celeste (Pacers). Sandra Chenard was present and informed the group of SSC's expectations for this competition. Competition will take place on the weekend of March 24-25/17. JG mentioned that we have to start to look for corporate sponsorships.</p> <p>B. <u>AGM 2016 (April 24/16)</u>: JH will bring the projector and DH, the screen. The club will supply juice boxes, water, burgers, and hot dogs. Salads and desserts will be brought by the various groups of skaters. JG will send the agenda to NM for final review. A sign-in sheet will be prepared for dry-land; the coaches will have a list of the skaters and the suggested groups for next season. It was suggested by LLB that members elected as member-at-large on the board should be given a specific task/role. Motion by DH, seconded by LLB, that a fee of \$10/person or \$30/family be charged at the AGM. All in favour.</p> <p>C. <u>Sensplex East</u>: No contact has been made yet.</p> <p>D. <u>Partial Refund – Friday morning ice</u>: JH sent an email to the skaters offering a \$75 refund (as was decided by the group chosen at the last meeting) - 8 out the 10 skaters accepted the refund. The cheques were sent last week by DD. Recommendation from the coaches was to continue this session as it was beneficial for both the participating skaters and coaches. NM indicated that (1) the board needs to decide if it is still financially feasible to hold this session; and (2) the financing of that session will have to be reviewed by the board as well. At this time, the board feels we should explore the possibilities with Sensplex East.</p> <p>E. <u>Fundraising / Marketing/ Advertising</u>:</p> <p>F. <u>Registrar</u>: Registration fees – Ice fees are expected to go up ~5.6% for the 2016-17 season. Our fees will then have to be increased in order to prevent any steep increases in 2-3years. Long discussion followed about the club's fees for next season – we have to take the following into account:</p> <ol style="list-style-type: none"> <li>OSSA Fees will likely change (pending the OSSA AGM in June);</li> <li>Insurance fee - \$730-\$750 flat fee for liability;</li> <li>Ice cost will be \$225/hour (an increase fo 5.6% by City of Ottawa);</li> <li>Club membership/Administration Fee/Equipment Fee – should increase from \$75 to \$100 per family (can justify with paid coaching model – coaches' services);</li> </ol>	<p>JH/DH JG/NM</p> <p>Motion carried</p>



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	<p>5) Skate Rental should go up to \$150 – increments of \$135 (2016-17) and \$140 (2017-18) [To be discussed further];</p> <p>6) Group 1 should be a full year as opposed to half a year (Group 1A, and 1B). We can open registration in the winter for a small Try-it-Session (10 sessions). Skate rental will continue to be free for this group;</p> <p>7) No drop-in fees this year for kids in the City of Ottawa. Anyone else should be \$20/hr (anyone from anywhere else). This should be advertised on our website;</p> <p>8) Interclub Fee - \$170/hour + \$25 Administration Fee;</p> <p>9) Long-track skate rental remains at \$50/season;</p> <p>10) Friday Ice will be discussed at a later date.</p> <p>Groups for next year and their skating session timings will be as follows:</p> <ol style="list-style-type: none"> <li>1) Group 1 – Wednesdays 17h30-18h30;</li> <li>2) Group 2 – Monday/Tuesday 19h00-20h00;</li> <li>3) Group 3 – Tuesday 19h00-20h00 and Wednesday 18h30-20h30;</li> <li>4) Group 4 – Monday/Tuesday 20h00-21h00, Wednesday 18h30-20h30, Dry-land Monday/Tuesday 19h00-20h00; and</li> <li>5) Group 5 (Masters) – Monday 21h00-22h00.</li> </ol> <p>G. <u>Financial</u>: Clare Gee will prepare financial statements for the AGM. Our reserve has further been reduced from ~20k to ~16k. NM explained that in order to minimize our losses in the future years, we have to reduce our expenses and/or increase our revenues. Fees will have to be increased next year. As for an update for the invoices sent by OSSA earlier this year – we will have to pay 2 of the 3 invoices – it has not been finalized as of yet (more to follow).</p> <p>H. <u>Coaching</u>: Nothing to report.</p> <p>I. <u>Equipment</u>: JH reports that the cost for mini-mats might be around \$1100.</p> <p>J. <u>Website</u>: See Item F.</p> <p>K. <u>Policies</u>: Deferred.</p>	<p align="center">Clare Gee</p>
<p><b>5</b></p>	<p><b><u>New Business</u></b></p> <p>A. <u>OSSA AGM</u>: NM informs the board that the issue about the invoices sent to us and dating back a few years will be addressed at the AGM. He informs us as well that the competition format will be changing next year – identified skaters will be able to participate in both provincial and regional competitions even if they have initially refused to follow the provincial stream. The Trillium Grant has changed – it is not a capital grant anymore – we have to be aware of this and prepare for the new application process. It was suggested to investigate other possibilities of financial support such as the McLean Foundation. However, it was generally agreed that our club will definitely need financial statements.</p>	
<p><b>6</b></p>	<p><b><u>Adjournment</u></b></p> <p>Meeting adjourned at 21h00. Motion by DD; seconded by DH.</p> <p>Next meeting scheduled on Wednesday 11 May 2016, 18h30, Bob MacQuarrie Complex, Hall C.</p>	<p align="center">Motion carried</p>