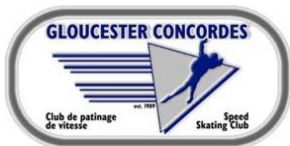


**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

**February 10, 2016, 18:30
Hall C, Centre Récréatif Bob MacQuarrie, Orléans**

Attendance: Neil Monkman (NM), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Stu Jolliffe (SJ), Dean Hoisak (DH), Kathy Matthews (KM), Joanne Michaud (JM), Michel Trottier (MT), Laura-Lee Balkwill (LLB)
 Regrets: Laurel Rockwell (LR), Mike Rivet (MR), Lisa Kluge (LK)

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>NM called the meeting to order at 18h55. The agenda was approved as written.</p> <p>Motion by DD; seconded by MT.</p>	Motion carried
2	<p><u>Minutes of Previous Executive Meeting</u></p> <p>Minutes were approved with the following clarifications: 3 e) SETH stands for Skating Excellence Training Hubs.</p> <p>Motion by LLB; seconded by JH</p>	Motion carried
3	<p><u>Correspondence</u></p> <p>a) <u>CTV Morning News</u> (Neil/Jean): Four hours were organized this morning to have Sarah Freemark from CTV Morning News Ottawa spend time with skaters, M.Rivet, S.Chenard, and NM. Four segments were filmed and are available for viewing on the CTV Ottawa website. JH adds this was put together very quickly over the weekend, and confirmed on Monday. Cost of ice was \$300 – as per City of Ottawa. JH already sent thanks on behalf of the club and the executive. Links to the video already on our website; JH also sent these links to OSSA.</p> <p>b) <u>GoFundMe for 'Fastest Deaf-Blind Athlete</u> (Jean): Kevin Frost has a GoFundMe campaign at this time. This campaign is to purchase a tandem bike. Kevin has asked if we could send this information to our members. The board agrees to this. JH will have something organized on our website.</p>	JH
4	<p><u>Old Business</u></p> <p>A. <u>CACLTC 2016</u>: The club had 12 skaters from GCSSC. Our skaters did very well. Two of our skaters won medals. NM thanks S.Parent, one of our coaches, for providing coaching advice as this was not well provided by OSSA. It was noted that Alberta and Quebec have strong skaters. MR has suggested to NM that a letter relaying our concerns from the CACLTC as a club be sent to OSSA. Members of the executive agree to this.</p> <p>B. <u>Canada East 2017</u>: NM learned this morning that Cambridge had also submitted a bid. As a reminder, a conference call took place after our executive's last meeting and no decisions were made at that time indicating if only one or more than one club would submit a bid. It is known that SSC prefers only one bid be submitted by branch. In addition, NM indicates that instructions from SSC clearly stated to submit through the Branch, in our case, OSSA. Other submitting directives were confusing. We were made aware that a meeting will take place tonight at SSC to review the bids and possibly make a decision. More to follow at the next meeting.</p> <p>C. <u>AGM 2016</u>: The Legion Hall has been reserved for April 24/16. JG will need a cheque for the deposit in the amount of \$100. JG wants to confirm the particular in order for the Legion to prepare the hall according to our wishes – JG was given a plan of the hall and recommendations from the board were added to the plan, to be brought to the Legion tomorrow. In addition, board members will be responsible for the following items:</p> <ul style="list-style-type: none"> o JH – video projector to present our documents; o DH – screen for the wall; o MT/MR – prepare a list of skaters from each group (1 to 4) that will indicate if any 	<p>NM/JH/Executive</p> <p>JH DH MT/MR</p>



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	<p>skaters are moving groups next year; and</p> <ul style="list-style-type: none"> o MR and coaches – skaters awards (to be received by April 1st in order to get the trophies. <p>Other details will be finalized at the next meeting.</p> <p>D. <u>Sensplex East</u>: JH has not heard any news from the Sensplex East complex yet.</p> <p>E. <u>Partial Refund – Friday morning ice</u>: Meeting/discussion that was going to take place as per the last meeting did not happen. Short discussion between JH, MT, and DD took place. NM suggests that a pro-rated refund should be offered; members will be asked if they want the refund or not. If they agree to get the refund, a cheque from the club will be issued.</p> <p>F. <u>Fundraising / Marketing/ Advertising</u>: LLB is requesting a discussion about the Trillium grant – next deadline will be at the end of June 2016. JH added that if we are the bid selected for the Canada East 2017, we will need mats to satisfy the safety requirements of such a high-level competition. JG will ask her brother, who is a Chartered Accountant if he knows anyone that could help us here in Ottawa – he is located in Montreal. KM also knows someone that might be a Chartered Accountant as well; she will be contacting this individual and let the board know if she can help.</p> <p>G. <u>Registrar</u>: Nothing to report. JM asks if the club has received an invoice from OSSA – she received an email from someone in OSSA. NM mentioned that two invoices have been received from OSSA – one with only funds required; a second one with a list of skaters/associates provided. Registration fees will need to be discussed in our March meeting in preparation for the AGM and the next season.</p> <p>H. <u>Financial</u>: DD has received a financial statement but forgot to bring it to the meeting. NM has received copy of this email – C.Gee’s statement is very confusing and difficult to interpret. He will meet with her to discuss. Another concerned brought up by NM – he received three invoices from OSSA dating back to 2013. NM will contact LR to discuss. KM, and JG will look at the cheque stubs left in the office to verify if those invoices have been paid or not. NM is voicing concerns in the service provided by C.Gee – there is some frustration in working with her. NM is suggesting that it might be beneficial to the club to dismiss C.Gee and then have the position of Treasurer shared between two members – one dealing with the cheques and payments; the other, with bookkeeping. NM already has someone in mind that might be able to do this next year. A volunteer would save some money to our club as well.</p> <p>I. <u>Coaching</u>: Nothing to report.</p> <p>J. <u>Equipment</u>: JH has not received a financial statement from C.Gee; so no purchase or investigating for the purchase of mats has been done (see last minutes for more details.)</p> <p>K. <u>Website</u>: MT has prepared a sample pro-rated list as an example for the executive to discuss. This will be used at the next meeting when we discuss fees for next season. MT will send the executive an updated registration form that could be used next year as well as at the end of this season.</p> <p>L. <u>Policies</u>: Deferred.</p>	<p>MR</p> <p>JH/NM</p> <p>JG KM</p> <p>DD/NM/Clare</p> <p>NM/LR/JG/KM</p> <p>MT</p>
<p>5</p>	<p><u>New Business</u></p> <p>None.</p>	
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned at 20h25. Motion by DH; seconded by MT.</p> <p>Next meeting scheduled on Wednesday 09 March 2016, 18h30, Bob MacQuarrie Complex, Hall C.</p>	<p>Motion carried</p>